




COMPLETING THIS FORM

1. This is an interactive PDF that you may complete in your web browser. Save this PDF form to your personal records and print a hard copy to submit by post or in person.
2. If you choose to fill out with a pen, use BLACK pen only – print clearly in BLOCK LETTERS - DO NOT use correction fluid. Cross out mistakes and initial any amendments.

SUBMITTING YOUR FORM

-  **In person:** At any QBCC Customer Service Centre
-  **Post:** GPO Box 5099, Brisbane Qld 4001
-  **Email:** qbcc.saferbuildings@qbcc.qld.gov.au

INFORMATION REGARDING THIS FORM


This is the approved form to be used by a fire engineer who has been engaged by an owner of a private building to complete a fire engineer statement to allow the owner to comply with section 16X of the Regulation.

OBLIGATIONS ON FIRE ENGINEERS

- Prepare, sign and date this form and the Building Fire Safety Risk Assessment.
- Supply both documents to the building owner, AND supply a copy to the QBCC.

OBLIGATIONS ON BUILDING OWNER/AGENT

-  Log in to Safer Buildings checklist at <https://my.qbcc.qld.gov.au>. Answer questions as per recorded on this form. Upload this form to the website.


 **Penalties may apply for non-compliance.**

PRIVACY NOTICE – PLEASE READ

The Queensland Building and Construction Commission (QBCC) is collecting personal information as required under the *Building Regulation 2006*. This information may be stored by the QBCC and the Department of Housing and Public Works, and will be used for administration, compliance, statistical research and evaluation of combustible cladding risk. Your personal information may be disclosed to other government agencies, local government authorities and third parties for purposes relating to administering and monitoring combustible cladding risk. Personal information will otherwise only be disclosed to third parties with your consent or unless authorised or required by law.

Visit the QBCC Privacy Policy at <https://www.qbcc.qld.gov.au/privacy-policy> for more information, including steps to access and amend your personal information, or submit a privacy complaint.

1. BUILDING DETAILS

-  The description must identify the subject building. The lot and plan details (eg. SP/RP) are shown on title documents or a rates notice. If the plan is not registered by title, provide previous lot and plan details.

Lot number (e.g. 6)

Plan type (e.g. RP)

Plan number

Street address

Suburb

State

Postcode

Building name
(if applicable)

2. BUILDING OWNER DETAILS

Building owner's full name (e.g. if a Body Corporate – Body Corporate for XYZCTS123)

ACN

ABN

CONTACT PERSON DETAILS

If the owner is a corporation, trust, body corporate/management body, an 'authorised representative' as a contact person must be shown.

Contact person's
full name

Postal address

Suburb

State

Postcode

Contact Phone

Alternative
contact phone

Email

3. FIRE ENGINEER DETAILS

Refer to *Building Regulation 2006* (Qld) Part 4A, section 160 for the definition of a Fire Engineer.

Name / Company
name (in full)

Contact person

Postal address

Suburb

State

Postcode

Contact Phone

Alternative
contact phone

Email

RPEQ Registration
Number and details
(RPEQ, Registered
Engineer Queensland)

4. COMBUSTIBLE CLADDING CHECKLIST ANSWERS AND ADDITIONAL INFORMATION

Refer to Guideline for assessing buildings with combustible cladding.

Question 7 Does the building have an approved performance-based solution that has addressed the relevant considerations for fire spread in the external wall assembly of the building?

Yes No

Question 8(a) Part A: Have you obtained test data relating to the combustibility of the material that makes up the cladding including the insulation or sarking located behind the cladding?

Yes No

The following additional information is required from the Fire Engineer related to answer 8(a).

8(a)(i) Based on the test data obtained, does the **cladding** material individually have the capacity to contribute to the defeat of the building's fire safety strategy under conditions produced by a fire?

Yes No

8(a)(ii) Based on the test data obtained, does the **sarking or insulation** material individually have the capacity to contribute to the defeat of the building's fire safety strategy under conditions produced by a fire?

Yes No Not applicable

8(a)(iii) Does the external wall assembly align with the approved documentation for the building for both configuration **and** material components?

Yes No Not able to determine

8(a)(iv) Please detail the means by which the configuration of the external wall assembly has been ascertained. (Possible examples could include: Visual site inspection, Invasive site inspection, Review of 'as-built' plans', Review of approved plans, or a combination of methods).

8(a)(v) Does the building rely, to any degree, on the prevention of fire spread via the components of the external wall assembly?

Yes No

Question 8(b) Will the fire performance of the external wall assembly contribute to the defeat of one or more aspects of the building's fire strategy?

Yes No FURTHER ENGINEERING ASSESSMENT IS REQUIRED

Question 9 Is building work likely to be required to rectify issues related to the fire performance of the external wall assembly?

Yes No

Question 10 Will Fire Safety Risk Mitigation Measures be required while further fire engineering assessment and/or building rectification work is completed?

Yes No

Select one of the following statements:

I state that with reference to the Building Fire Safety Risk Assessment and section 16X(2)(b) and (c) of the Regulation, that there **is** a cladding fire risk for the building.

I state with reference to the Building Fire Safety Risk Assessment and section 16X(2)(b) and (c) of the Regulation, that there is **no** cladding fire risk for the building.

5. DECLARATION AND SIGNATURE



WARNING: Providing false or misleading information may lead to prosecution for an offence.

I declare that:

- the information contained in this form and any attached documents is true and correct
- I have read and understood the Privacy Notice and Warning included above.

I understand that by signing this form below, I am declaring that I have read and agree to the statements above.

Name of
Fire Engineer

Signature of
Fire Engineer

Date

D	D	/	M	M	/	Y	Y	Y	Y

This form must be signed by hand. Digital signatures are not accepted.